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DPD-5043-59

27 August 1959

MEMORANDUM FOR: Chief, Mobilization and Military Personnel Division

ATTENTION : [redacted] 25X1

SUBJECT : TDY Orders on Personnel Reporting [redacted] for Interviews 25X1

1. Within the next 30 to 45 days it is expected that approximately 100 personnel will report TDY to Washington [redacted] for interviews. 25X1
Since this office will be responsible for reimbursement to the US Air Force we will need copies of all orders plus reimbursement information.

2. It is requested that MMPD forward to DPD the following on each TDY case:

a. 2 copies of TDY orders
b. Statement showing whether quarters and meals furnished
c. Estimate of cost so proper amount of funds can be allocated.

3. It is believed that MMPD is the proper source for the above information since they are the only contact with the TDY personnel and have available the mode of transportation, length of stay in Washington, and any other data which may influence the amount of reimbursement.

[redacted] 25X1

JAMES A. CUNNINGHAM, JR.
Chief, Administrative Branch
DPD-DD/P

[redacted] 25X1

[redacted] 25X1

JAC:JMW:sj
27 August 1959
Distribution:
0 & 1 - Addressee
1 - Finance/DPD
1 - James A. Cunningham, Jr.
1 - Personnel
1 - Chrono

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